

Submit by mail to Island Hills Apts, PO 34499 Juneau AK 99803 tel-907-780-6000
or fax to 907-780-6001
or scan/email to islandhills@cooganalaska.com

Description of Rental Unit:

Applying as Tenant Co-tenant

This application is to select creditworthy tenants of good character to reside near similar tenants. You must also submit the following documents before this application will be reviewed.

1. copy of a government-issued photo identification (original must be shown before final approval);
2. credit report no more than 30-days old and shows your credit score;
3. criminal background reports no more than 30-days old from the Alaska Department of Public Safety and also the state you previously resided in.

Last Name.....First Name.....Middle.....

Current Address.....Home Tel.....Work Tel.....

Mail Address.....Email.....cel.....

Birth Date.....SSN.....Driver Lic#.....St.....

EMPLOYMENT HISTORY – include all employment for past 3 years, most recent job first

Employer	Phone	Job Title	From	To	FT/PT	Monthly Gross
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..... / .. / / .. /
..... / .. / / .. /
..... / .. / / .. /
..... / .. / / .. /
..... / .. / / .. /
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Other income you want us to consider.....Total Monthly amount \$.....
If further information, provide at end of form.

RESIDENCE HISTORY

List your physical addresses for the last three (3) years, most recent address first, beginning with your current address. If you owned your own home instead of renting, please give name of lender, mortgage account number, and phone number for lender.

Landlord (or Lender's) Name	Phone	Address	From	To	Amount of Rent
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..... / .. / / .. /
..... / .. / / .. /
..... / .. / / .. /
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..... / .. / / .. /
..... / .. / / .. /

If further information, provide at end of form.

Have you ever filed for bankruptcy?.....Yes No
 Has an eviction action ever been filed against you?.....Yes No
 Has a small claims action ever been filed against you?.....Yes No
 Have you been charged for damages to a rental unit?.....Yes No
 Do you owe unpaid rent to any landlord in the past 3 years?.....Yes No
 Have you been convicted of a felony?.....Yes No
 Have you been convicted of a misdemeanor within the past five years?.....Yes No
 If you answer YES to any of these questions, please explain at bottom of form.

Co-applicant names (must submit a separate applications):.....

Names of all proposed occupants under age 18.....

Vehicle 1 Yr/Make/Model..... Color..... Lic Plate.....

Vehicle 2 Yr/Make/Model..... Color..... Lic Plate.....

Does anyone in the household smoke? Yes No

Do you have a pet? Yes No If yes, what?..... Age..... Lbs..... IndoorOutdoor Spayed/Neutered

Second pet? Yes No If yes, what?..... Age..... Lbs..... IndoorOutdoor Spayed/Neutered

Emergency Contact:..... Phone..... Relationship.....

Explanations and/or Additional Information:.....

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I declare that the statements on this application are true, correct and complete, and hereby authorize verification of references given. I hereby authorize any institution to release credit information concerning myself to **Coogan Alaska LLC**. This authorization is given to enable **Coogan Alaska LLC** to promptly and fairly evaluate my request for credit. In order to facilitate future requests for credit from other creditors, I further authorize **Coogan Alaska LLC** to disclose factual information regarding records of my payments and charges.

Signed.....Date.....

Applications cannot be processed unless all information is complete and you submit your photo ID for verification. We perform court record and sex offender checks on all applicants. If you have resided in a state that charges for such checks, you must pay the record check fee(s) before we can consider your application.

We generally require that applicants have a gross monthly income of at least 2.5 times the monthly rent. If you have no previous rental history, inadequate income, poor credit, or have been charged for unpaid rent or damage charges by any landlord in the past 3 years, you may be assessed a higher security deposit or need a co-signer or guarantor in order to be approved as a tenant. Co-signers or guarantors must submit a separate application.